



## **AAID FOUNDATION LARGE RESEARCH GRANT APPLICATION PROCEDURES**

Grant applications to the AAID Foundation are accepted through an online grant program. Before you begin the application process, please carefully review the documentation requirements for your application. You will need to prepare all supporting documentation before starting the application process so that the files are ready to upload when requested. Documents that need to be uploaded should be uploaded in PDF form. **The deadline for grant submission is on the AAIDF webpage here.**

**Please plan plenty of time to complete this application and upload all required documentation.**

### ***Grant Timeline Process***

- The deadline for grant submission is listed on the AAIDF grants webpage. Late applications will not be accepted.
- Grant Award Winners will be notified by mid-December of the application year, and awards will be distributed in January of the following year.
- Typically, the grant is distributed in four equal installments across the two year grant period.

### **OVERVIEW OF APPLICATION**

#### **Page 1: Project Information**

- Title of research project
- General information on the principle investigator
- General information on the institution
- Grant Administrator/Coordinator at Institution
- Affiliation Tax Number

#### **Page 2: Key Personnel**

While the principal investigator will be the main contact, there may be other professors or doctors working on this project. If so, the principal investigator can add up to **4** additional researchers to this application. For each researcher, you will need to provide:

- Name
- Position and/or title
- Department and/or organization
- CV

#### **Page 3: Abstract of Research Plan**

- Can type up abstract to a max of 500 words
- List 10 key words separated by a comma pertaining to your research
- If applicable, explanation of vertebrate animals

#### **Page 4: Budget**

The budget estimate should be as detailed as possible, e.g., Kodachrome slides, 200 pictures @ \$1.00/slide-\$200. The proposal may not exceed \$25,000 for support from the Academy. However, support in lesser amounts is acceptable.

Allowable expenses for the research project are:

- Supplies.
- Small equipment purchases.
- Salary for technical and support personnel.

Grant funds **will not be allowed** in support of the research project:

- The purchase large pieces of equipment.
- Salary for the principal investigator and/or consultants.
- Indirect costs.

You can access the AAIDF budget form on the main AAIDF grants site, listed under the "Large Research" section of the webpage.

### **Page 5: Disclosure of Additional Support**

State additional support you and other professionals receive as part of your project. This can take form in:

- (1) Active support
- (2) Applications and proposals pending review or funding
- (3) Applications and proposals planned or being prepared for submission. Include all Federal, non-Federal, and institutional grant and contract support.

Please upload a document that describes the source of support, identifying number, project title, and name of principal investigator, time or percent of effort on the project by professional named, annual direct costs, and entire period of support. (If part of a larger project, provide the titles of both the parent project and the sub-project and give the annual direct costs for each.)

Describe the contents of each item listed. If any of these overlaps, duplicate, or are being replaced or supplemented by the present application, delineate and justify the nature and extent of the scientific and budgetary overlaps or boundaries.

### **Page 6: Detailed Explanation of Project**

Please upload a document that includes the following information:

#### **A. Specific Aims**

State concisely and realistically what the research described in this application is intended to accomplish and/or what hypothesis is to be tested. (Do not exceed one page.)

#### **B. Significance**

Briefly sketch the background of the present proposal, critically evaluate existing knowledge, and specifically identify the gaps which the project is intended to fill. State concisely the importance of the research described in this application by relating the specific aims to longer term objectives. (Do not exceed one page.)

#### **C. Experimental Design and Methods Discuss**

In detail, discuss the experimental design and the procedures to be used to accomplish the specific aims of the project. Describe the protocols to be used and provide a tentative sequence or timetable for the investigation. Include the means by which the data will be analyzed and interpreted. Describe any new methodology and its advantage over existing methodologies. Discuss the potential difficulties and



limitations of the proposed procedures and alternative approaches to achieve the aims. Point out any procedures, situations, or materials that may be hazardous to personnel and the precautions to be exercised. (Although no page limitation is specified for this part of the application, make every attempt to be succinct.)

#### **D. Project Timeline**

State the start and end dates of the project and other details such as preparation of animal receptor site, duration of implant, removal dates, analysis of data, completion time.

#### **E. Complete Bibliography**

Please use AMA Manual Style (10th Edition)

#### **Please Note- You will be asked to upload the following documents:**

- Principal Investigator Applicant CV- not to exceed 25 pages.
- CVs for each additional member of the project- each CV not to exceed 25 pages.
- Project Budget- use AAIDF Form. You can access the form by clicking [HERE](#).
- If applicable, additional documentation to support research project.
- Detailed Explanation of Project in a PDF format.

For additional information, contact Foundation Staff at [foundation@aid.com](mailto:foundation@aid.com).